

# **The German Coast Farmers’ Arts & Crafts Market Guidelines**

**2025**

**The German Coast Farmers’ Market welcomes Arts & Crafts Vendors every Saturday from 8AM—Noon and every Wednesday from NOON—5PM.** The Saturday Market is held at the St. Charles Parish East Regional Library Parking Area in Destrehan and the Wednesday Market’s site is the West Bank Bridge Park in Luling.

## **Objectives**

To provide entrepreneurial opportunities to artists & craftsmen

- To encourage economic development
- To create a sense of community by allowing artists & craftsmen to sell directly to the public
- To encourage & promote the production of quality, handmade arts/crafts

## **Eligibility**

The Arts & Crafts Market is a producer-only event (artists must create what they sell). In order to ensure quality and integrity, the Arts & Crafts Market is a juried event. Potential Art/Craft artisans must submit an application form with a representative selection of items to be sold. Photos of some items are also accepted for review.

Eligible items include, but are not limited to: jewelry, paintings, pottery, quilts, custom furniture, textile & needle art, stained and blown glass, photography, woodwork, sculpture, & mixed media. Ineligible items include, but are not limited to, crafts made

from store-bought kits or molds & manufactured items that have been assembled. Board members base their decisions on the quality, originality, & venue compatibility of the crafts & artwork.

## **Requirements & Fees**

Craft Vendors may attend every Saturday market and every Wednesday market. An annual registration fee of \$50 is collected at the regular vendor’s second appearance at the Market. This fee is waived for established regular GCFM vendors. The vendor is considered to be a guest vendor at his first market appearance and will be charged a \$20 booth fee on East Bank and a \$15 booth fee on West Bank.

Craft vendors must notify Board Member of his/her plan to attend Market. If there is a change of plans after confirming attendance, notice must be given to Market Board Member by noon prior to the market day.

A booth fee is charged in order to sustain the Market. A single 10 by 24 foot booth space costs \$20 per market on the East Bank and \$15 per market on West Bank.

After approval of application, each artisan will operate as an individual entity and will be responsible for collecting his own sales taxes. Vendors are required to obtain the following:

- a) **St. Charles Parish Tax ID # (no charge)** by visiting [www.salestaxonline.com](http://www.salestaxonline.com) or from the SCP School Board Office (985.785.3125) No renewal required.
- b) **Louisiana State Tax ID #**
- c) **St. Charles Parish Occupational License from the SCP Sheriff’s Office 985.783.6237**  
**Annual renewal required.**

d) A St. Charles Parish Home Occupational License (One time fee of \$25) from the SCP Planning and Zoning Department (985.783.5060). Required for St. Charles Parish residents only. No renewal needed.

### **Rules & Responsibilities**

- **Set-up and Removal of Booths:**

Artisans should arrive at least 30 minutes prior to the Market's opening time. Booth set-up must be complete 15 minutes prior to the start of the Market. Each artisan will be the judge of how much time is needed to completely set-up. Any artisan who arrives late will risk forfeiture of assigned space. Each art/craft display must occupy its own space.

- **Equipment:** Artisans must bring/provide all necessary display equipment for presentation of art work. Tables, chairs, display racks, table cloths, tent are some of the needed items. Tables must be fully covered.

- **New Items/Media:** An artisan must let the GCFM board know when he would like to offer new items or media. A substantial change may require re-application. In order to ensure quality, integrity, and the proper mix of media, artisans are only permitted to sell those items approved by market board. Ask if a New Product Application is needed.

- **Signs & Change:** Artisans are to provide change for sales, post price lists or attach prices to items to be sold. A sign with the business name or artisan's name & location is to be displayed.

- **Clean-Up:** Artisans are to leave their area clean and trash free. A small trash can for your personal booth is recommended.
- **Cancellation:** If vendor cannot attend market as planned, vendor is to call or text to inform Market Board Member of his absence. Vendors failing to notify the Market will pay an extra booth rental fee upon next attendance.
- **All rules and regulations of the GCFM** must be followed as outlined in the Vendor Guidelines Packet. Please review them carefully.
- **General:** No firearms, illegal drugs or alcoholic beverages are allowed. No smoking or drinking alcohol in the Market area.
- **Modifications:** The GCFM reserves the right to alter the guidelines of the Art/Craft Market at any time.

**Hold-Harmless Clause** All authorized artists participating in the German Coast Art/Craft Market shall be individually & severally responsible to the German Coast Farmers Market for any loss of any or every kind, including without limitation: personal injury, deaths, and/or any other damage that may occur as a result of the artists' negligence or that of its servants, agents, & employees, & all artists hereby agree to indemnify and hold the German Coast Farmers' Market harmless from any loss, costs, damages and/or expenses including attorney's fees, suffered or incurred by the GCFM by reason of the artists' negligence or that of the artists' servants, agents, and employees; provided that the artists shall not be responsible nor required to indemnify the GCFM for negligence of the GCFM servants, agents, and employees.

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